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**GOVERNMENT OF ODISHA
FINANCE DEPARTMENT**

No. 34954 /F., Bhubaneswar, Dt. 06/11/2018
FIN-TRY-ESTT-0006-2018(PT)

From,

**Shri T.K. Pandey, IAS
Additional Chief Secretary to Government**

To

**The Chief Executive Officer,
Odisha Mineral Bearing Areas Development Corporation (OMBADC),
Aranya Bhawan, GD-2/12, Chandrasekharapur, Bhubaneswar, Odisha.**

**Sub: Process for expenditure of funds out of the Banking (PL) Account of
Odisha Mineral Bearing Areas Development Corporation (OMBADC).**

Madam,

Guidelines for OMBADC in respect of project financing, implementation and their monitoring was issued by the Finance Department vide letter No. 28574/F, dated 03.09.2018. Para-2 of the aforesaid guideline explains the process of fund transfer from OMBADC to Executing Agencies under the various Departments of Government, Autonomous Bodies & Public Sector Undertakings.

2. Agency-wise Operational process for fund transfer and subsequent financial progress monitoring is detailed below.

Type of Executing Agencies:

The Executing Agencies for implementation of various projects of OMBADC are:

- a. Public Works Divisions of Works, Rural Development, Panchayati Raj & Drinking Water, Housing & Urban Development, Water Resources,
- b. Forest Divisions of Forest and Environment Department.

- c. Women & Child Development & Mission Shakti, Agriculture & Farmers Empowerment, Skill Development & Technical Education, ST & SC Development, Minorities & Backward Classes Welfare, Social Security & Empowerment of persons with Disabilities, School & Mass Education Department and National Health Mission (NHM) under Health & Family Welfare Department.

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- d. Executing Agencies maintaining Personal Ledger (PL) Account in Treasuries.
- e. State/District level Autonomous Agencies under Departments.
- f. State Public Sector Undertakings.
- g. Any other agencies.

3. Fund flow process for Public Works/ Forest/ PL Administrators:

The funds in the PL Account of OMBADC approved for expenditure through the implementing organizations mentioned at 'a', 'b' & 'c' will be transferred through the IFMS system through an automated process along with appropriate accounting adjustment. IFMS is being customized to provide the above facility to the stakeholders shortly. In the interim period, till the facility for automated transfer is made available, OMBADC will follow the following process:

a. Public Works Divisions of Works, Rural Development, Panchayati Raj & Drinking Water, Housing & Urban Development and Water Resources Department

- i) Based on the approved work plan and the requirement of funds posed by the respective Departments, sanction order will be issued by OMBADC for transfer of funds. Sanction order will contain details of funds to be transferred to the Bank Account of the Public Works Divisions.
- ii) Nodal Officers of the Administrative Departments shall furnish the Bank details of the Executing Agencies to OMBADC as per the format enclosed at Annexure-I.
- iii) After obtaining the Bank details of the Public Works Divisions, OMBADC will enter the Bank details of the Executing Agencies in the "Beneficiary Master" in the PL interface of IFMS.
- iv) OMBADC will issue electronic cheques in the online PL interface of IFMS for crediting the amount in the Bank account of the Executing Agencies through NEFT using the e-Kuber platform of RBI.
- v) OMBADC will transfer the fund electronically to the Bank account of the Executing Agencies of Public Works/Forest Divisions in the online PL interface of IFMS.
- vi) For online transfer of fund, the operator of the OMBADC will login to the PL Module of IFMS and will choose the link "Beneficiary Payment Mode" and will select the beneficiary from the beneficiary master.

- vii) Electronic payment request will be forwarded in the Operator login of the user of OMBADC in IFMS to the Approver. The 'Approver' for the PL Deposit interface of OMBADC will approve the payment request and generate electronic cheque for payment to the designated account of Public Works Divisions.
- viii) The ~~Authorized officer~~ of the OMBADC will take a print out of the electronic cheque and submit the same to the Treasury along with the book of drawal under his/her signature.
- ix) ~~District Treasury, Khordha~~, will receive the PL Cheques and process as per the extant procedure for payment.
- x) The Executing Agencies, on receipt of the fund in their designated Bank account, will verify the amount against the approved project sanction orders and deposit the money through challan in their respective Treasuries. Public Works Divisions will deposit fund under Major Head 8782-00-102-1683-91028-690 specifying the nature of deposit and their Operator ID.
- xi) Treasury will account for remittance on receipt of challan and scroll from the ~~Agency Bank~~ and provide CTR to the Public Works Divisions.
- xii) The concerned Public Works Division/Forest Division will create necessary deposit balance under Part-III Deposit Work using the Works Module of IFMS & WAMIS as per the extant process for "Deposit of Work".
- xiii) Payments to the Contractors/ Vendors/ Beneficiaries will be made by the Divisions as per the present process of Works payment.
- xiv) **Executing Agencies having PL Account in Treasuries:**

Transfer of funds to the Executing Agencies having P.L. Account in Treasuries will be made as per the following process:

- (I) **Transfer of fund to PL Account holders within the jurisdiction of District Treasury, Khordha:**
 - i) Facility for online transfer of PL fund by OMBADC to the P.L.Accounts maintained either in District Treasury, Khurda or in the Sub Treasuries: Jatni, Tangi & Banpur is presently available in IFMS.
 - ii) To transfer the fund to the Executing Agencies having PL Account in the above Treasuries, OMBADC will use the link "PL Cheque Transfer to Administrator/Operator" through the process of "By

Transfer in IFMS”.

- iii) The process for approval, generation of cheque, submission of the print copy of the cheque in the Book of Drawal to the Treasury and their subsequent approval will be as per the extant process.

(II) Transfer of fund to PL Account holders outside the jurisdiction of District Treasury, Khordha:

- i) The facility for transfer of fund from PL Account of OMBADC directly to the PL Account of Executing Agencies outside District Treasury, Khordha and Sub-Treasuries under its jurisdiction is not available in IFMS presently. Therefore, till the inter-Treasury PL fund Transfer facility is available, OMBADC will follow the process laid down for transfer of fund to the Public Works & Forest Divisions.
- ii) After receipt of money in their designated Bank account, the PL Administrators will remit the same to the Treasury mentioning the respective PL Operator ID & Scheme ID. A new scheme ID namely “OMBADC” will be created in IFMS to account for the deposits made by the PL Administrators in respect of funds received from OMBADC.
- iii) IFMS Odisha will provide customized MIS to OMBADC in respect of funds transferred to Public Works/Forest and PL Administrators as per the above process every month.

xv) Fund flow process for State/District level Autonomous Agencies under Departments & State Public Sector Undertakings:

- i) OMBADC will use the online PL interface of IFMS to generate electronic cheques and transfer the fund to the designated Bank account of the State level Autonomous Agencies and State Public Sector Undertakings on the basis of the approved project plan and sanction orders.
- ii) The print of the electronic cheque will be submitted to the Treasury in the Book of Drawal along with the beneficiary list for further processing.
- iii) On approval of the Treasury, the payment will be credited to the Bank account of the Agencies

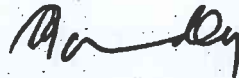
xvi) Transfer of Contingency charges:

- (i) The administrative cost/ contingencies cost will be transferred by OMBADC to the concerned departments based on actual need subject to the limit of 2% of each project cost. The concerned Departments shall submit the details of bank account number to which this amount

will be transferred by OMBADC.

4. Submission of monthly compiled accounts to AG (A&E), Odisha:

OMBADC will submit monthly compiled accounts in respect of transactions made through their PL Account to AG (A&E), Odisha in the appropriate format by 10th of the following month as per provisions of Subsidiary Rule 479 (A) Odisha Treasury Code.



Additional Chief Secretary to Government

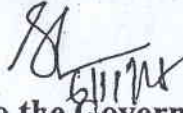
ANNEXURE-I

Name of the Executing Agency	Name of the Bank	Name of the Bank Branch	IFSC Code	Bank A/c No.	Mobile No.	e-mail ID

NB: Please provide a copy of front page of the Pass Book where account number is mentioned or copy of cancelled cheque for verification purpose.

Memo No. 34955 /F. Dated 06/11/2018

Copy forwarded to the Private Secretary to Additional Chief Secretary to Government Forest & Environment Department for kind information of ACS , Forest & Environment Department


Under Secretary to the Government

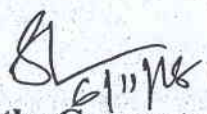
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Under Secretary to the Government

Memo No. 34957 /F. Dated 06/11/2018

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Under Secretary to the Government

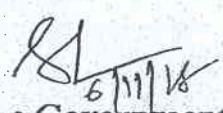
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Under Secretary to the Government

Memo No. 34959 /F. Dated 06/11/2018

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Under Secretary to the Government

Memo No. 34960 /F. Dated 06/11/2018

Copy forwarded to the Private Secretary to Principal Chief Conservator of Forest, Odisha. for kind information of PCCF, Odisha.

[Signature]
6/11/18

Under Secretary to the Government

Memo No. 34961 /F. Dated 06/11/2018

Copy forwarded to the A.G.(A&E), Odisha, Bhubaneswar/ A.G. (Audit), Odisha, Bhubaneswar/ D.A.G., Odisha, Puri for information and necessary action.

[Signature]
6/11/18

Under Secretary to the Government

Memo No. 34962 /F. Dated 06/11/2018

Copy forwarded to the Director of Treasuries and Inspection, Odisha, Bhubaneswar for information and necessary action.

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6/11/18

Under Secretary to the Government

Memo No. 34963 /F. Dated 06/11/2018

Copy forwarded to the Treasury Officer, District Treasury , Khorda Bhubaneswar for information and necessary action.

[Signature]
6/11/18

Under Secretary to the Government

Memo No. 34964 /F. Dated 06/11/2018

Copy forwarded to all Officers of Finance Department/ all Branches of Finance Department/Head, State Portal, IT Centre, Secretariat for hosting in Finance Department website(www.odisha.gov.in/finance)

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6/11/18

Under Secretary to the Government

OMBADC