

UTILISATION CERTIFICATE
(For the financial year ending 31st March_____)

(Rs. in lakhs)

- 1 Title of the project/scheme :
- 2 Name of the Administrative Department :
- 3 Name of the Implement Department/ Sub-ordinate Office/PSU/Autonomous Agency in charge of implementation of the Project/Work
- 4 Sanction Order No. & Date of Sanctioning :
the project
- 5 Amount brought forward from the .
previous financial year quoting DBT letter
No. & date in which the authority to carry
forward the said-amount was given
- 6 Amount received from OMBADC during the
financial year (*Please give No. and
dates of sanction orders showing the
amounts paid*)
- 7 Other receipts/interest earned, if any, on
the funds received and kept in Bank
Account, if any.
- 8 Total amount that was available for
expenditure during the financial year (Sl.
nos. 5, 6 and 7)
- 9 Actual expenditure (excluding
commitments) incurred during the
financial year (statement of expenditure is
enclosed)
- 10 Unspent balance refunded, if any (Please
give details)
- 11 Balance amount available at the end of the
financial year
- 12 Amount allowed to be carried forward to
the next financial year vide-letter No. &
date

1. Certified that the amount of Rs. _____ mentioned against Col. 9 has been utilized on the project / scheme for the purpose for which it was sanctioned and that the balance of Rs. _____ remaining unutilized at the end of the year has been surrendered to Govt. (Vide No. _____ dated _____) / will be adjusted towards the grants-in-aid payable during the next year.

2. Certified that I have satisfied myself that the conditions, on which funds were sanctioned, have been duly fulfilled / are being fulfilled and that I have exercised the following checks to see that the money was actually utilized for the purpose for which it was sanctioned.

Kinds of checks exercised:

1.

2.

3.

**Signature & Seal
Designation of the Officer
In charge of
implementation of the
Project/Work**

**Counter signed by
Signature &
Designation of the
Head of Department**

**Counter signed
by
Designation of the
Secretary of the
Administrative
Department**